



**LOUISIANA STATE POLICE**  
**VENDOR CONTACT CHANGE FORM**  
(CJIS Purposes - Centralized Vendor Vetting Process)

A change in appointment of the Vendor Administrator, contact information, and vendor name or address must be reported to the Louisiana State Police by returning this completed form to [lsp.vendorvetting@la.gov](mailto:lsp.vendorvetting@la.gov).

<b>I. Current Vendor Information</b>		
Vendor Company Name		
Vendor Address	City and Zip	State
Vendor Administrator (First Name, Last Name)		
Vendor Administrator Email Address	Vendor Administrator Phone Number	
<b>II. Changes in Vendor Information</b>		
Vendor Company Name		
Vendor Address	City and Zip	State
Vendor Administrator (First Name, Last Name)		
Vendor Administrator Email Address	Vendor Administrator Phone Number	
<b>III. Approval</b> – I further agree to submit a new change form to the <b>LSP Vendor Vetting Team</b> at any time there is a change in the above.		
<b>Signature of Vendor Administrator</b>		Date