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State of Louisiana
Department of Public Safety and Corrections
Public Safety Services

October 13, 2026

Tier II Reporting Contact,

The Louisiana State Police (LSP) – Right-to-Know Unit is transitioning Louisiana Tier II inventory reporting from the legacy reporting system to Hazconnect, Louisiana's new electronic Tier II reporting platform.

Beginning with the upcoming reporting cycle, facilities will use Hazconnect to establish their reporting account, submit Tier II inventory reports, and pay applicable filing fees.

What You Need to Do

If you are responsible for submitting a Tier II inventory report for your facility, you will need to establish a Hazconnect account. The registration process is completed online and generally consists of the following steps:

1. Access the Louisiana Hazconnect home page at <https://louisiana.hazconnect.com/Account/Login.aspx>;
2. Register for a Hazconnect account as a Reporting Facility/Business User;
3. Under facility information, provide only your existing Tier II facility ID number, if applicable;
4. Verify your email address using the link provided by Hazconnect;
5. Wait for LSP administrative approval of your account;
6. Log in to Hazconnect and complete two-factor authentication;
7. Select your facility and reporting year and complete the Tier II inventory report (NOTE: you will not be able to file your 2026 report until January 1, 2027); and
8. Review and submit your report and complete payment of the applicable filing fee.

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Important — Do Not Create a Duplicate Facility

If your facility has previously submitted a Tier II inventory report for the same physical address, do not select "Add a New Facility" without first contacting the LSP Right-to-Know Unit.

Creating a duplicate facility record can result in reporting information being associated with the wrong facility. If you are unsure whether your facility already has a Tier II facility number or record in Hazconnect, please contact LSP at tier2@hazconnect.dps.la.gov before creating a new facility.

Plan Ahead

Please do not wait until the Tier II reporting deadline to establish your Hazconnect account. Your account must be verified and approved by LSP before you can access the reporting functions. We recommend completing your registration well in advance of the filing deadline so that you have adequate time to:

- Complete the account registration and email verification process;
- Allow time for LSP administrative approval;
- Confirm your facility information;
- Prepare and review your Tier II inventory; and
- Complete the electronic submission and payment process.

User's Guide and Training

LSP has developed a *Louisiana Hazconnect Tier II User's Guide* to assist facilities with the registration and reporting process. The guide provides step-by-step instructions and screenshots to help users navigate Hazconnect. A Hazconnect training video is also available to assist users with navigating the system and submitting Tier II inventory reports.

Questions or Assistance

Questions regarding your Hazconnect account or annual Tier II inventory reporting should be directed to the LSP Right-to-Know Unit at tier2@hazconnect.dps.la.gov.

When contacting the Right-to-Know Unit, please include your:

1. Facility name;
2. Facility number (if known);
3. Contact information; and
4. A brief description of the issue.

Including this information will help us respond as quickly as possible.

We appreciate your cooperation as Louisiana transitions to Hazconnect and thank you for your continued efforts to maintain accurate and timely Tier II reporting.

Sincerely,

Louisiana State Police
Right-to-Know Unit